

1. Incident Name Charleston WV Chemical Leak		2. Operational Period 1 1/13-19/2014 0800-0759		ICS 230-EPA Meeting Schedule	
3. Meeting Schedule (Commonly-held meetings are included)					
Date/Time	Meeting Name	Purpose	Attendees	Location	
0900-1000 Mon, Wed, Friday	EPA R3 OPS Brief	Regional Operational Brief for Operations (Field) and RRC operations.	OPS, PLN, Regional Coordinator, SITL, RSL, ENVL	R3 RRC <div style="border: 1px dashed black; padding: 2px;">Ex. 6 - Personal Privacy</div>	
1100-1200 Daily	Environmental Unit Technical Working Call	Coordinate technical and special teams' needs and have. Info sharing.	ENVL, R3 Water Program, Ft Meade Lab, ORD, ERT, ATSDR,	R3 RRC <div style="border: 1px dashed black; padding: 2px;">Ex. 6 - Personal Privacy</div>	
Unassigned (30mins)	Situational Call/HQ Headquarters/Regional Mgmt	Update upper level management, hear upper level needs, elevate field needs.	Management Command and General Staff	Unassigned	
<p>General Agenda For: EPA R3 OPS Brief</p> <ul style="list-style-type: none"> OPS Updates and Needs-(OPS) SOFR updates and needs-(SOFR) PLN Updates and Needs-(SITL, ENVL, SITL) FIN Updates and Needs-(FIN) Regional Response Coordinator-(OPR Chief) PLN-Tasks and Closing Remarks 					
<p>General Agenda For: EPA R3 OPS Brief</p> <p>ENVL leads Updates and Needs from special teams, labs, water programs or other technical groups such as:</p> <ol style="list-style-type: none"> 1. Interactions and requests 2. Research and findings 3. Agreements reached 4. Work product development <p>ENVL records task assignments for follow up and closing remarks</p>					
<p>General Agenda: Situational Call/HQ Headquarters/Regional Mgmt</p>					